



**NATIONAL INSTITUTE OF SECURITIES
MARKETS**

**Request for Quotations
For
Extension of Warranty of Dell Servers
(Document Reference No: NISM/ICT/RFQ/06/2020-21)**

**National Institute of Securities Markets,
Plot No. IS 1, 2 & 3, SEBI Road,
Mohopada Village, Dist. Raigad,
Maharashtra - 410222
Web: www.nism.ac.in**

1. INTRODUCTION

National Institute of Securities Markets (NISM) is a public trust established by Securities and Exchange Board of India (SEBI) with the objective of enhancing the quality of securities market in the country through knowledge-based interventions. The institute therefore conducts a number of educational programs for Securities Market professionals and also various financial literacy initiatives for investors from all walks of life.

NISM has hosted a few public facing applications on its primary servers in the data centre located in Airoli, Navi Mumbai. The data centre is owned by Sify. Currently the hosting architecture comprises of two application servers and a database server. The two application servers host exact replica of the application to ensure high availability. All the said servers are Dell servers. Furthermore, all 3 servers are connected to a SAN.

NISM has its disaster recovery site at Bengaluru. The disaster recovery (DR) site consists of two servers – one server to host the application and the other server to host the database. Both the servers are Dell servers.

NISM intends to extend the warranty of the two application servers at the primary site and the two servers at DR site.

2. SUBMISSION OF QUOTATION

The quotations must be prepared covering the following information and submitted to NISM following the process as mentioned in Section 2.1 on or before the closing date specified in Section-6 of this document. Please refer the checklist given in Section 2.1.1 to ensure that submissions have all the required documents.

2.1 Quotation Submission

The quotation must be unconditional. **The quotation will be submitted by email to the following email id: rfp.itd@nism.ac.in**

2.1.1 The subject of the email must be “Quotation for Extension of Warranty of Dell Servers (Document Reference No.: NISM/ICT/RFQ/06/2020-21)”.

The attachment to the email must have the following documents.

#	<u>Email Content Check list</u>
1.	Letter of Commitment to RFQ terms and conditions as per Annexure -A

2.	Duly Filled and Signed Confirmation of Scope of Work as per Annexure-B
3.	Quotation as per Annexure-C.
4.	Company Profile Annexure-D.

2.1.2. All files attached to the email must be password protected and the password must be shared with the following officer through WhatsApp or SMS on the mobile no. given below at the time of submission of bid documents by email. The WhatsApp / SMS must contain the name of the company and the password.

Mr. Gaurishankar R. Sharma,
National Institute of Securities Markets,
Mobile: 8329403630.

2.2 Other Information

- The supplier is advised to study all technical and commercial aspects, instructions, forms, terms and specifications in the RFQ carefully. Failure to furnish all information required in the Quotation or submission of a Quotation not substantially responsive to the RFQ in every respect will be at the supplier's risk and may result in rejection of the quotation.
- The quotation not submitted in the prescribed format or incomplete in any manner are likely to be rejected.
- NISM is not responsible for non-receipt of quotations within the specified due date for any reason whatsoever.
- The prices quoted shall be in Indian Rupees only.
- Submission will be valid only if:
 - It is received on or before the closing date and time as stated in Section-6 of this document.
 - Quotations are submitted through email.
 - Only one response to this RFQ from each supplier will be permitted. In case of partnerships / consortium, only one submission is permitted through the lead supplier.
 - All expenses incurred towards the preparation and submission of the Quotations by the supplier will be entirely borne by supplier themselves.
 - NISM reserves the right to reduce or increase the scope of this RFQ or cancel this RFQ without stating any reasons whatsoever.
 - NISM reserves the right to accept or reject any Quotation at any time prior to award of the contract/ purchase order, without thereby incurring any liability towards the

affected supplier(s) or any obligation to inform the affected supplier(s) of the grounds for NISM's action.

2.3 Contact Details

For any clarifications/queries contact the following person:

Mr. Gaurishankar R. Sharma,

National Institute of Securities Markets,

5th Floor, NISM Bhavan, Plot No. 82, Sector - 17,

Vashi, Navi Mumbai - 400 703.

Email: gaurishankar.sharma@nism.ac.in, Contact Tel.: 8329403630.

3. SCOPE OF WORK

The supplier is required to deliver the items as stated in this section.

3.1 Specifications

Item/Component	Brand	Warranty Extension in Years
Dell PowerEdge R820 Servers	Dell	3 Years with Customer replaceable unit and on-site limited warranty, same business day 24x7, service upgrades available, Mission critical support
Serial Tags: <ul style="list-style-type: none">• GY51F02• 1Z51F02• BV54F02• GNV4232		

4. DELIVERY, INSTALLATION AND PROJECT SIGN OFF

The chosen supplier will be expected to deliver the extended warranty as mentioned in the scope of work under Section-3 of the RFQ **within 7 working days from the date of issuance of Purchase Order.**

5. EVALUATION OF QUOTATIONS

5.1 Evaluation Process

The evaluation process will be as follows:

- Proposal submitted will be checked for all the documents as per checklist given in section 2.1.1 of this RFQ.
- Quotation will be checked for completeness as per Annexure-B and also for possible errors if any.
- The Purchase Order will be issued to the supplier with the lowest bid price.

All decisions made by the Procurement Committee of NISM during the evaluation process will be final and binding on all suppliers.

5.2 Notification to Unsuccessful Suppliers

Unsuccessful suppliers will be notified by email after the quotations are evaluated and Purchase Order is issued to the successful supplier.

6. IMPORTANT DATES

Suppliers are requested to take note of the following dates:

- **Date of Issuance of RFQ:** 03rd March, 2021
- **Date and Time of submission of Quotation by email as per the instructions given in section 2.1:** 18th March 2021 by 16:00 hours.
- **Opening of Quotations:** Quotations will be opened online using **Gmeet platform** on 18th March 2021 at 17:00 hours. The Gmeet link for the session will be sent on 18th March 2021 by 16:30 hours.

7. PAYMENT PLAN

NISM will issue a Purchase Order for the items mentioned in the scope of work as stated in **Section-3**. 100% payment shall be made only after the extension of warranty of the servers as mentioned in **Section-3**.

8. SIGNING OF QUOTATIONS

The Quotation comprising of the documents mentioned in **Section-2.1.1** shall be typed or written in ink and shall be signed by a person or persons duly authorized by the supplier to bind the supplier to the contract. All pages of the Quotation, except un-amended printed literature, shall be initialed by the person or persons signing the Quotation. The Quotation shall contain no interlineations, erasures or overwriting except as necessary to correct errors made by the supplier, in which case such corrections shall be initialed by the person or persons signing the Quotation.

9. INSPECTION

NISM or its representative will carry out inspection and testing to ascertain the conformity of the goods and services to the stated technical specifications. Should any inspected or tested equipment fail to conform to the specifications or it is found to be not as per the purchase order, NISM may reject them and the supplier shall either replace the rejected goods or make all alterations necessary to meet specification requirements free of additional cost to NISM.

10. PENALTY FOR DELAY

The supplier must strictly adhere to the delivery schedule given in Section-4. The supplier shall have to pay penalty to NISM @ One percent (1%) per week of the value of the purchase order inclusive of all taxes, duties levies etc. per week for late

delivery. There shall be an upper limit of 10% of the gross amount (i.e. total order value) for the penalty to be deducted. The applicable penalty will be deducted from the amounts due for payment. In case of delay beyond 2 weeks from the stipulated delivery schedule (as per section-4), NISM reserves the right to terminate the contract by recovering the penalty.

11. INDEMNITY

The supplier shall indemnify, protect and save NISM against all claims, losses, costs, damages, expenses, action suits and other proceedings resulting from infringements in respect of all hardware and software supplied to NISM.

12. ARBITRATION

In the event of a dispute or difference of any nature whatsoever between NISM and the supplier during the course of assignment arising as a result of this RFQ, the same shall be referred for arbitration to the panel of arbitrators. The panel shall be constituted prior to commencement of arbitration and shall comprise of two arbitrators and an umpire. NISM and the supplier shall each nominate an arbitrator to the panel and these arbitrators shall appoint an umpire. Arbitration shall be carried out at NISM office in Navi Mumbai and as per extant laws.

13. JURISDICTION

The jurisdiction for the purpose of settlement of any dispute of differences whatsoever in respect of or relating to or arising out of or in any way touching the works awarded or the terms and conditions thereof shall be that of the appropriate court in Mumbai. The jurisdiction of any other court in any place other than Mumbai is specifically excluded.

14. FORCE MAJEURE

Should either party be prevented from performing any of its obligations under this RFQ by reason of any cause beyond its reasonable control, the time for performance shall be extended until the operation or such cause has ceased, provided the affected party gives prompt notice to the other of any such factors or inability to perform, resumes performance as soon as such factors disappear or are circumvented. If under this clause either party is excused of performance of any obligation for a continuous period of 90 days, then the other party may at any time hereafter while such performance continuous to be excused, terminate this agreement without liability, by notice in writing to the other. In all such cases NISM's decision shall be final and binding on all concerned.

ANNEXURE - A

(This letter should be typed on the letterhead of the Company and must be signed by the Authorized Signatory of the Company/Lead Company of the Consortium. The signed document must be scanned and submitted through email as per the instructions given in section 2.1.)

Date:

To,
Chief Technology Officer,
National Institute of Securities Markets,
Plot No. IS 1, 2 & 3, SEBI Road,
Mohopada Village, Dist. Raigad,
Maharashtra - 410222

Dear Sir/Madam,

Subject: Submission of Quotation for Extension of Warranty of Dell Servers (Document Reference No: NISM/ICT/RFQ/06/2020-21) as well as Confirmation of Office/Service Centre in Mumbai/Navi Mumbai.

1. Having examined the Request for Quotation including Annexures, the receipt of which is hereby duly acknowledged, we, the undersigned offer to supply in accordance with the scope of work as stated in Section-3 of the RFQ within the cost stated in the Quotation.
2. If our Quotation is accepted, we undertake to abide by all terms and conditions of this RFQ and also to comply with the delivery schedule as mentioned in the RFQ.
3. We certify that we have provided all the information requested by NISM in the requested format. We also understand that NISM has the right to reject this offer if NISM finds that the required information is not provided or is provided in a different format not suitable for evaluation process for any other reason as it deems fit. NISM's decision shall be final and binding on us.
4. We commit to deliver the item stated in Scope of Work (section-3 of RFQ) as per the duration stated in Section-4 of the **RFQ**.
5. We heretofore confirm that we have fully operational office/service centre in

Mumbai/Navi Mumbai/Pune. The address and other contact details of the office/service centre are given below:

COMPANY NAME:

ADDRESS:

TEL: _____

MOBILE: _____

EMAIL: _____

(Note: This email-id will be used to send the invitation/link of online session to open the quotations.)

Thank you.

Yours faithfully,

Signature of the Authorized Signatory of Company

Name:

Designation:

Contact no. (Mobile):

Fax and Email Address:

Official Seal:

ANNEXURE - B

Confirmation of Scope of Work

(Fill in all blanks as appropriate. Also read Section-3 of the RFQ before filling the following Form. The signed form must be scanned and submitted through email as per the instructions given in section 2.1.)

COMPANY NAME: _____

ADDRESS: _____

CONTACT PERSON: _____

PHONE NUMBER: _____

EMAIL: _____

Specifications (Attach Product Brochure also, if available:

Item/Component	Brand	Warranty Extension in Years	Write "Yes" against each item to confirm delivery of the item
Confirmation regarding delivery of extended warranty for the following Dell PowerEdge R820 Servers Serial Tags: <ul style="list-style-type: none">GY51F02	Dell PowerEdge R 820		

<ul style="list-style-type: none"> • 1Z51F02 • BV54F02 • GNV4232 <p>Note: Confirm by mentioning 'Yes' in the last column</p>			
Period of extended warranty for the above mentioned servers			
Warranty details:			
a) 3 Years with Customer replaceable unit and on-site limited warranty	NA	3 years	
b) Warranty service on the same business day 24x7 for 3 years			
c) Service upgrades as available for 3 years			
d) 4 hour 7 x 24 Mission critical support for 3 years			
e) Pro-Support Plus for 3 years			

Signature of the Authorized Signatory of Company

Name:

Designation:

Contact no (mobile):

Email Id:

Company Seal:

ANNEXURE - C

(Prepare the quotation as per the format given below. The signed quotation must be scanned and submitted through email as per the instructions given in section 2.1.)

Quotation

COMPANY NAME: _____

CONTACT PERSON: _____ PHONE NUMBER: _____

Cost of Item:

#	Item/Component (1)	Brand (2)	Warranty Extension in Years (3)	Total Price for 3years' extended warranty (exclusive of GST) (4)
1	<u>Dell PowerEdge R820 Servers</u> Serial Tags: <ul style="list-style-type: none">• GY51F02• 1Z51F02• BV54F02• GNV4232 Warranty Service with Customer replaceable unit and on-site limited warranty, same business day 24x7, service upgrades available, Mission critical support	Dell	3 Years	
2			GST	
3			Grand Total (inclusive of GST)	

Signature of the Authorized Signatory of Company Name:

Designation:

Contact no. (Mobile): Email Id:

Company Seal:

ANNEXURE - D

(This will be signed scanned and submitted)

Company Profile

Name of the company	
Legal Status (e.g., sole proprietor, partnership, limited liability partnership, corporation etc., (Attach a copy of the certificate of incorporation)	
Physical Address	
Business Profile of the company (Attach a separate write-up or brochure that provides details of the business activities of the company)	
Email ID of the company	
PAN of the company	

NISM NATIONAL INSTITUTE OF SECURITIES MARKETS

REQUEST FOR QUOTATION FOR EXTENSION OF WARRANTY OF DELL SERVERS

(Document Reference No: NISM/ICT/RFQ/06/2020-21)

GSTIN of the company	
Name of the Contact Person with Mobile and land line Number	
Company Name as it appears in its Bank Account	
Bank Account Number	
Type of Account	
Bank Name	
Bank's Branch Address	
Bank Branch IFS Code	

Signature of the Authorized Signatory of Company Name:

Designation:

Contact Number (Mobile):

Email ID:

Company Seal:

xxxxxxxx--End of Document--xxxxxxxx